

## THE CORPORATION OF THE TOWN OF COCHRANE

### **Job Title: Equipment Operator**

Reports To: Infrastructure Supervisor

Status: Full-Time Permanent

Salary: \$30.05 to \$31.49 per hour with Benefits and Defined Benefit Pension

Hours of Work: 40 hours per week, Monday to Friday

Work Location: Cochrane, Ontario

**Who we are:** The Town of Cochrane is a progressive and growing municipality in northeastern Ontario with a population of approximately 5,500. It employs approximately 65 full time permanent employees, and another 30-40 part time or temporary employees.

### **Position Summary:**

The Town of Cochrane is currently seeking highly skilled individuals for an Equipment Operator, within our Infrastructure Services Department, to join the team in Cochrane, Ontario. The successful individual will assist in maintaining our road networks and other municipal assets that make up the Town of Cochrane. They will display their best collaboration and communication skills while safely and competently carrying out the position's duties.

### **Duties:**

- Assist in day-to-day maintenance and operations of Municipal infrastructure in an effective, efficient, safe, and responsible manner.
- Understand and ability to apply Municipal and Provincial Road standards and monitor compliance; reporting anomalies to Supervisor and maintain necessary records.
- Provide winter control maintenance under the direction of the Coordinator or Supervisor.
- Safe, competent, and efficient operation of departmental equipment as part of a regular road maintenance program, including using a single or tandem snowplows with plow and wing, tandem truck, front end loader, street sweeper, and other equipment as required.
- Snow plowing and sanding operations and snow removal as needed (roads and/or sidewalks).
- Provide road maintenance, sign maintenance, storm drain and ditch maintenance under the direction of the Coordinator or Supervisor.
- Provide traffic control duties; install and maintain traffic control equipment as per plans approved by Coordinator or Supervisor.
- Operate in a safe, competent, and efficient manner the department's, including but not limited to the mower, chainsaw, tree trimmer and other equipment as required.
- General labour and maintenance duties include but are not limited to; tree and brush cutting, road and sign maintenance, gravel and cold patching operations, road applications (calcium chloride), guardrail or sidewalk repair, shop maintenance, general vehicle and equipment maintenance.
- Provide roadside maintenance, including litter, pickup of dead animals and other debris.
- Assist the public and provide general information related to the department operations.
- Keep daily timesheets, equipment log sheets, hours of work log sheets for Supervisor review and approval.
- Observe Health and Safety Policy and Procedures, adhere strictly to rules regarding health and safety, including the donning of proper PPE.
- Perform other related duties as assigned.

### **Requirements:**

- OSSD or equivalent.
- Minimum one year of related experience, preferably in a municipal environment, is required.
- Possess and maintain a valid Ontario Class "D" Driver's License with "Z" endorsement and a clean driving record (driver's abstract will be requested).

- A minimum of one full year of winter control driving experience operating a tandem, single or tri-axle plow truck with wing and sander (must be current, i.e., within the last five years) over any specified road type would be an asset.
- Ability to read and understand current legislation as it pertains to the Hours of Work legislation, Occupational Health and Safety Act, Highway Traffic Act, Minimum Maintenance Standards, Municipal policies, Operational Guidelines, and other legislation and laws as applicable.
- Knowledge and ability to operate loaders, tractors, and other equipment safely and competently.
- Ability to operate small hand tools and equipment, (i.e., chainsaw, weed trimmer).
- Knowledge of road maintenance and repair methods, both hardtop and gravel.
- First Aid/CPR Certification, WHMIS training.
- Ability to work independently or as a team member.
- Strong interpersonal skills to deal with members of the public, council, and all levels of staff.
- Ability to demonstrate initiative consistently with a commitment to quality improvement, sharing process improvement initiatives with management.
- Demonstrated time-management skills with the ability to prioritize assigned workloads and meet deadlines.
- Basic skill level with Computer and digital devices and related software.
- Excellent verbal and written communication skills.
- Strong organizational skills to prioritize workload and perform tasks without direct supervision.
- Available for after-hours work during winter control operations.
- A satisfactory Criminal Record Check is required for this position before commencement.

**How to apply:** Thank you for your interest. We encourage qualified candidates to email their resume and cover letter to [HR@cochraneontario.com](mailto:HR@cochraneontario.com) on or before June 20th, 2025, at 3:00 PM. The position will remain open until filled. Please write "Equipment Operator" in the subject line.

The Town of Cochrane is an equal opportunity employer committed to an inclusive, barrier-free recruitment and selection process. We will accommodate the needs of applicants under the Ontario Human Rights Code and the Accessibility for Ontarians with Disabilities (AODA). If you need an accommodation during the recruitment and selection process, please call (705) 272- 4361.

Personal information collected will be used in accordance with the Municipal Freedom of Information and Protection Privacy Act.

We thank all applicants for their interest and advise that only those candidates selected for an interview will be contacted.